

## UK Chairs' Academy I

### **Purpose:**

To provide practical information for chairs/directors, for them to be better prepared for the tasks ahead.

### **Target Audience:**

New and prospective chairs/directors

### **Topics:**

- The many roles and responsibilities of department chairs and directors
- Difficult faculty leadership issues
  - Evaluating faculty
  - Preventing discontent
  - Promoting positive teaching
  - Salary equity issues
- Dealing with distressed and distressing students
  - How and when to intervene
  - Where to find help
- Legal issues
  - Accessing UK's legal guidelines
  - Proactive means to prevent legal difficulties
  - Where to find help
- Dealing with staff issues
  - Staff evaluations
  - Problem employees
  - Disciplinary actions
- Promising practices for mentoring early career faculty
  - Critical elements of an effective mentoring program
  - Assessing mentoring needs
  - Creating a departmental climate for mentoring
- Promotion & tenure regulations, policies, and best practices
- Financial matters
  - UK's financial landscape
  - UK's administrative policy and financial support resources
  - UK's proposed financial model – values-based budgeting
- Dealing with difficult colleagues

### **Format:**

Six or seven 2-hour interactive working sessions where new and prospective chairs and academic directors, with the guidance of experienced chairs and selected UK professional staff, discuss options for dealing with typical issues that academic leaders face.



## Section II: Candidate Profile and Commitment to Program

The candidate should provide the following as an attachment to this form:

- Curriculum vita or resume.
- Brief statement of leadership goals and information regarding your interest in being a part of the Chairs' Academy and how your involvement might benefit your academic unit, college, and the University as a whole.
- Brief statement of level of commitment to attending all scheduled workshop sessions and activities. (Note: Unavoidable scheduling conflicts may be accommodated by the participant joining a subsequent Academy session, although full participation is strongly encouraged.)
- Brief bio, 500 words or less.

## Section III: Support of, and Commitment to, Candidate

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Department/School Chair/Director Signature (if applicable)

Date

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Dean Signature

Date

Send all materials electronically to Jennifer Haynes, at [jmhayn0@uky.edu](mailto:jmhayn0@uky.edu) no later than **June 30, 2024**. Thank you.